

AKES Business Meeting Minutes

February 4, 2017

Called to order: 2:00 PM

Present:

Isaac Davis

Roger Burnside (Treasurer)

Adam Haberski

Garrett Dubois

Derek Sikes

Kathryn Daly

Renee Nowicki

Mike Baldwin

Jason Moan

Stephen Burr

Steven Swenson

Alex Wenninger (Vice President)

Matt Bowser

Logan Mullen (President)

Treasurer's Report (Burnside):

2016: most dues came shortly after annual meeting

2017: as of 4th February: 6 students, 6 regular dues, so 12 total memberships paid

We have \$3,197 in CD, \$530 in checking, \$158 in PayPal account, which equals roughly \$3,885 total. Since inception we have taken in \$6,100 in income: \$1,400 from donations, \$4,600 from dues. Total CD income = \$88 (included in total income above) Since inception we've incurred \$2,200 in expenses, including \$1,000 in awards in about 15 separate transactions..

Website maintenance is has been a significant expense: \$465 since inception.

We changed our membership structure to just two categories last year (Regular & Student/Early Professional).

Membership management: we need to address a cutoff date for payment of annual dues, remind past and current members about membership dues and the upcoming annual meetings.

Motion by Burnside: make a special resolution to make the dues payment cutoff the end of the calendar year; if the cutoff is missed, give a grace period until March 1, after which the member is dropped from the roster if dues are not received. [We should add additional wording in a resolution as to how unpaid dues/members are considered for reinstatement. reb]. Secretary and Treasurer will set a dues reminder prior to the calendar year deadline with a follow up reminder before the March 1 cutoff.

Seconded by Garrett. Motion passes 14-0.

Student Awards (2017): two student presentations – award goes to Kathryn Daly.

Burnside: bought up reimbursing Matt for website expenses, simplifying this process.

Bowser: could automate to PayPal account so that I am taken out of equation.

Burnside: This should be worked out with the Treasurer, who shouldn't hold money in PayPal but should set up a procedure for member reimbursements after the annual meeting. PayPal funds should be periodically rolled into our NRIM CD to earn interest.

Discussion of making all official documents archived in Google Docs folder (motion was passed last year) so that they don't get lost with one person.

Burnside: will upload all his AKES working files (society receipts, bank statements, membership forms, correspondence, etc.) to a Google Drive folder.

Burnside/Bowser: Need to figure out how large these files are and will determine where we store them. Answer: 500 mb or so of data, shouldn't be a problem to upload.

Daly volunteered to help review bylaws – work with bylaws committee (Weren't there additional members noted at the meeting for this committee? reb.).

Sikes: Science fair judges: Dan Bogan did Anchorage, Elizabeth Graham did Juneau. Derek will email both to ask them if they are still doing respective science fairs. Jason Moan will be a backup for Anchorage science fair if Dan Bogan doesn't want to do it

Sikes: AK Ent Soc list-serv – have Jim Kruse transfer management to Secretary?

Sikes: Editorial board - last year consisted of: Roger Burnside, Logan Mullen, Molly McDermott, Garrett Dubois, Matt Bowser. Molly McDermott and Logan Mullen are stepping down. Volunteers to replace them: Jason Moan and Derek Sikes.

Proposal by Bowser: apply DOI's to AKES Newsletter articles starting in 2017 through Arctos. Criteria: only if article cites at least one specimen/observation record in Arctos. Will apply to future issues, not old ones. Would be best practice to upload newsletter as media item in Arctos.

Motion made by Sikes. Seconded by Daly. Motion passed 14-0.

Bowser: Website update - added history of elected officers to website, and some news items. Change wording on membership form to allow donations through website via PayPal?

Discussion of AKES Facebook website: general enthusiasm for putting more effort into page expressed, interest from many in uploading AK insect photos regularly, more closely mirroring news items posted on AKES website.

New officers: Kathryn Daly (President), Garrett Dubois (Vice President), Adam Haberski (Secretary), Roger Burnside (Treasurer)